**PGS- 23**

**COLLEGE OF POST GRADUATE STUDIES**

**Application for condonation of shortage of Attendance**

**Attention:** *Cutting/ Over writing will not be accepted.*

1. Name of the student ……………………………………………. Id. No…………………..
2. Semester I/II ……………………………………… Year……………………………….
3. Details of absence from the class/course with reason (s)
4. Absence with permission

(b) Absence without permission.

1. C.G.P.A. up to last semester………………………………………………………………..
2. Credits………………………………….Point……………………….C.G.P.A……………

 Dated ……………………. Signature of the student

1. Instructor (s) report, if any :

|  |  |  |
| --- | --- | --- |
| S. No. | Course(Title, No. & Credit hours) | To be filled by the Instructor(s) concerned |
| No. of Classes | Attendance(% ) | Signature of Instructor (s) |
| Held | Attended |

1.

2.

3.

4.

Wardens recommendation (in case of illness)-

Warden’s Signature with seal

Clear-cut & specific recommendations of the concerned advisor-

 **Advisor’s Signature & Name**

Shortage condoned/not condoned/ put up for consideration to Hon’ble V. Chancellor.

 **Dean**

**College of Post Graduate Studies**